

## **VOLUNTEER POSITION DESCRIPTION**

<b>POSITION TITLE: Miriam's Well Pick up and Delivery</b>
<b>PURPOSE:</b> Gather food items
<b>DUTIES AND RESPONSIBILITIES:</b> <ul style="list-style-type: none"><li>• Go to one or two grocery stores where kosher food bins are placed to pick up items in bin and deliver to JFSC</li></ul>
<b>TIME REQUIREMENTS:</b> <ul style="list-style-type: none"><li>• flexible</li><li>• Availability during the daytime/evenings and/or on weekends</li></ul>
<b>SKILLS AND QUALIFICATIONS:</b> <ul style="list-style-type: none"><li>• Valid Drivers license and access to a vehicle</li><li>• Good physical health</li></ul>
<b>TRAINING:</b> <ul style="list-style-type: none"><li>• Volunteers will be oriented to the agency and will receive training relevant to the position.</li><li>• Ongoing support provided</li></ul>
<b>ACCOUNTABILITY</b> You will be responsible to the Volunteer Coordinator
<b>EXPECTATIONS:</b> <ul style="list-style-type: none"><li>• All volunteers are asked to:</li><li>• Abide by JFSC policies &amp; procedures</li><li>• To attend orientation and training workshops as necessary</li><li>• To participate in evaluations</li><li>• To maintain confidentiality</li></ul>
<b>BENEFITS:</b> <ul style="list-style-type: none"><li>• Work record of hours for job references.</li><li>• Social events and volunteer recognition</li></ul>
<b>OTHER:</b> <ul style="list-style-type: none"><li>• A drivers abstract will be required</li><li>• Security checks</li></ul>
<b>For further information call Karen Greenberg, 287-3510</b>